

# **Guidelines on Selection and Appointment of the Chair of Department of Industrial Management at I-Shou University**

Adopted on August 31, 1995 by the Departmental Affairs  
Council

Amendments adopted on September 20, 1995 by the  
Departmental Affairs Council

(The University was renamed to its current name on  
August 1, 1997)

Amendments adopted on September 10, 1997 by the  
Departmental Affairs Council

Adopted on September 24, 1997 by the College Affairs  
Council

Amendments adopted on July 24, 2006 by the Departmental  
Affairs Council

Amendments adopted on February 17, 2012 by the  
Departmental Affairs Council

- I. The Guidelines on Selection and Appointment of the Chair of Department of Industrial Management at I-Shou University (hereinafter referred to as the “Guidelines”) are stipulated by the Department of Industrial Management (hereinafter referred to as the “Department”) in accordance with Article 30 of the Charter of I-Shou University.
- II. The Department shall have one chair to manage departmental affairs. The Chair shall serve a three-year term and can be re-elected only once.
- III. The Department shall have one associate chair to manage the affairs related to evening programs. The Chair of the Department shall propose an ideal candidate among the full-time faculty members of the Department to the President for approval and appointment.
- IV. The process of selection and appointment of the Chair of the Department shall start three months prior to the end of the tenure of the incumbent chair. Three candidates shall be chosen from the full-time faculty members at the level of associate professor or above by the Departmental Affairs Council. The President will appoint one of the candidates as chair.
- V. If the Chair of the Department fails to fulfill his/her tenure, one faculty member at the level of associate professor or above shall be appointed by the President to be a deputy to the Chair of the Department. The process of selecting a new chair shall be made in accordance

with the aforesaid procedure.

- VI. The Guidelines become effective after being adopted by the Departmental Affairs Council and the College Affairs Council, and ratified by the President. The same procedure applies to any amendment to the Guidelines.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.*