

Guidelines on Implementation of Department-level Self-Evaluation by Department of Industrial Management at I-Shou University

Adopted on July 24, 2006 at the 12th meeting of the Departmental Affairs Council in the second semester of the academic year 2005

Amendments adopted on January 10, 2007 at the 5th meeting of the Departmental Affairs Council in the first semester of the academic year 2006

Amendments adopted on January 17, 2007 at the 6th meeting of the Departmental Affairs Council in the first semester of the academic year 2006

Amendments adopted on January 17, 2007 at the 1st meeting of the College Affairs Council in the first semester of the academic year 2006

Amendments adopted on November 7, 2007 at the 2nd meeting of the Departmental Affairs Council in the first semester of the academic year 2007

Amendments adopted on December 8, 2011 at the 1st meeting of the College Affairs Council in the first semester of the academic year 2011

Amendments adopted on December 14, 2011 at the 4th meeting of the Departmental Affairs Council in the first semester of the academic year 2011

Amendments to the Guidelines ratified and promulgated by the President on December 30, 2011

Amendments adopted on February 17, 2012 at the 1st meeting of the Departmental Affairs Council in the second semester of the academic year 2011

- I. The department-level self-evaluation of the Department of Industrial Management (hereinafter referred to as the “Department”) can be divided into yearly evaluation (the internal evaluation) and multi-year evaluation (the external evaluation). Evaluation items and the timetable shall be governed by the University’s regulations and rules.

- II. To conduct a yearly evaluation and a multi-year evaluation, the Department shall set up the Self-Evaluation Task Force (hereinafter referred to as the “Task Force”).
- III. The Task Force consists of the Chair of the Department, the Associate Chair of the Department and several full-time faculty members of the Department. The Task Force is responsible for planning and carrying out the self-evaluation of the Department.
- IV. To carry out a multi-year evaluation, the Department shall form the Self-Evaluation Committee and carry out a self-evaluation one semester prior to the on-site visit from the Higher Education Evaluation & Accreditation Council of Taiwan. The Department shall recommend candidates for membership of the Self-Evaluation Committee from outside the University to the Dean of the College of Management. The recommendation must comply with the principles of conflict of interest as stipulated by the Higher Education Evaluation & Accreditation Council of Taiwan. The Dean recommends nominees from the candidate list to the President, and the President will then select and appoint three nominees to from the Self-Evaluation Committee and one committee member to serve as the convener of the Committee as well.
- V. The Self-Evaluation Committee shall be composed of teachers who have teaching experience in higher education and representatives from industries in specialized fields, and whose qualifications comply with Subparagraph 6 of Provision 3 of the Guidelines on Recognition of Self-Evaluation Results of Universities.
- VI. Any issue not mentioned herein shall be governed by the Regulations for Institute and Department-level Self-Evaluation at I-Shou University.
- VII. The Guidelines become effective on the third day of promulgation after being adopted by the Departmental Affairs Council and the College Affairs Council, and ratified by the President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.